



Abbeyfield Stewartry Society

Duty of Candour Annual Report

Introduction

The Health (Tobacco, Nicotine etc. and Care) Scotland Act 2016 (“The Act”) introduced an Organisational Duty of Candour on health, care and social work services. The Act is supplemented by the Duty of Candour Procedure (Scotland) Regulations 2018, which highlight the procedure to be followed whenever a Duty of Candour incident has been identified.

All health and social care services in Scotland have a Duty of Candour. This is a legal requirement which means that when unintended or unexpected events happen that result in death or harm as defined in the Act, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future.

An important part of this duty is that we provide an annual report about how the Duty of Candour is implemented in our service. This short report describes how Abbeyfield Stewartry Society has operated the Duty of Candour during the time between 1 April 2018 and 31 March 2019.

Name & address of service:	Abbeyfield Stewartry Society, Bothwell House, 72 St Andrew Street , Castle Douglas, DG7 1EN
Date of Report:	15 April 2019
How have you made sure that you and your staff understand your responsibilities relating to the duty of candour and have systems in place to respond effectively? How have you done this?	Business Administrator for the Society looked at the legal requirements of the duty of candour, and along with the Operations Manager developed an operating policy and procedure. which was approved by the board of Trustees. By sourcing information and guidance enabling us in developing a policy and procedure.
Do you have a Duty of Candour Policy?	Yes

Please give details below of how many times have you/your service implemented the duty of candour procedure from 1 April 2018 -31 March 2019? And of what action was taken.

During the reporting period concerned there has been no requirement to implement the Society's Duty of Candour procedure.

This Report was completed by:

Job Title:

Date:

Ann Pickthall

Operations Manager

05.06.2019